

### **Overview**

Jersey Overseas Aid (JOA) is the Island's official, publicly funded relief and development agency. It is managed by a small team of professional staff and governed by a Commission and works to translate the generosity, skills and compassion of the people of Jersey into effective assistance for people living in poverty and crisis.

For decades, JOA has partnered with Jersey-based charities to support the development of communities overseas. In the 75 years since Jersey itself received aid, islanders have – through Jersey charities – changed the lives of thousands of disadvantaged individuals around the world.

### **Approach**

JOA is guided by the principles of (i) Aid Effectiveness, (ii) Good Humanitarian Donorship, and (iii) Environmental Protection. As a result, JOA prioritises initiatives that are inclusive, environmentally sensitive and result in a measurable change for the intended individuals and communities. When designing a new project, Jersey charities are encouraged to consider the objective of the intervention, the likelihood of change, and the sustainability of the project after it ends.

### **Geographic Focus**

To ensure that Jersey's aid goes to communities where it is needed most, JOA invites applications from Jersey charities for projects in countries that are considered to be the 100 least developed countries worldwide, according to the Human Development Index Ranking. Applications can be made year-round, and Jersey charities are encouraged to discuss their proposed initiatives with JOA staff in advance of submitting an application.

### **Application Process**

In order to be eligible to apply for a JOA grant, it is necessary for an organisation to be a registered Jersey Charities (registered with the Jersey Charities Commissioner).

Prospective partners will need to complete (i) an Application Form, (ii) a detailed Project Budget, and (iii) a Financial Health Check. It will also be necessary to submit (i) the charity's constitutional documents and (ii) two years of accounts.

Applications must be made via JOA's Grant Management System, SmartSimple. Support with the system is available. Applications are reviewed by JOA staff and presented to Commissioners for approval within several weeks.

## Types of Grants Available

JOA offers grants to Jersey charities for projects that are intended to create measurable change for people living in developing countries. Generally, JOA does not provide 100% funding for projects being implemented by Jersey charities and Jersey charities applying for a grant will need to be able to demonstrate that they have already raised, or have clear plans to raise, the additional funds required to implement the project.

The size of grant available to Jersey charities is dependent on the checks and balances in place within the charity, as well as its previous experience. Charities applying for larger, multi-year grants, will need to demonstrate that they have the appropriate oversight mechanisms and staff in place. Additional project management and monitoring documents, such as a detailed implementation plan and logframe, will also be required from applicants requesting larger grants. JOA's Policy on the size of grant and level of match-funding required is as follows:

Type	Conduit / Fundraising charities	Amateur Local	Professional Local
<b>Typical Characteristics</b>	Primary purpose is fundraising. Little influence on activity selection and implementation. May be formally affiliated with UK or other larger charity (though must be registered here and requires own board). May have paid staff as well as volunteers.	Small organisation relying mostly on volunteers. May implement through local partners but substantially decides and is directly involved in project activities. No paid programme-focused full-time employees in Jersey (though may pay for some admin tasks).	At least one paid full-time employee in Jersey focusing on international development programming. May implement through local partners but substantially decides and is directly involved in project activities. Likely to operate in more than one location.
Annual Expenditure	N/A	< £150k	> £150k
<b>First Application</b>	< £10k Matched 1:1	< £10k Matched 1:1	< £10k Matched 1:1
<b>Second Application</b>	< £30k Matched 1:1	< £30k Matched 2:1	< £30k p.a. Matched 3:1
<b>Best Case</b>	< £100k p.a. (< 3 years) Matched 2:1	< £100k p.a. (< 3 years) Matched 3:1	No limit No match
<b>Conditions for progressing to best case</b>	Recipient charity proves adept at oversight. Destination charity (i.e., the non-Jersey one) acts to same professional standard as international development grantees. Funds are raised broadly in the Jersey community	Recipient charity proves adept at implementing effectively and reporting accurately. Grant sizes only increase when applicant has capacity and experience, and do not exceed previous annual expenditure.	Recipient charity acts to same professional standard as JOA's international development grantees.

## Conditions

All grants from JOA are subject to a grant agreement, which sets out the requirements for reporting, monitoring, and financial management. For projects shorter than 8 months, Jersey charities will be required to submit a final report and a final financial statement. For projects longer than 8 months, it is likely that a progress report will also be required, half-way through the project's duration. Where a project exceeds 12 months, a detailed interim report, including a financial report, will be required annually, with informal progress reports required every six months.

Project grants can only be used in accordance with the project proposal. Any request for revisions relating to intended activities or use of funds must be made in advance to JOA. Where the entirety of the grant is not spent in accordance with the grant agreement, unspent funds must be returned to JOA unless agreed otherwise.

The grant agreement also contains guidelines regarding the collection of images and stories, as well as requirements relating to social media. A template grant agreement is available on request for all interested Jersey charities.

## Additional Support

JOA is committed to enabling Jersey charities to grow and strengthen their work. As a result, JOA has compiled a collection of useful tools and resources for Jersey charities and encourages Jersey charities to reach out to JOA staff for guidance with project management and oversight. To access the toolkit or enquire further, please contact [enquiries@joa.je](mailto:enquiries@joa.je).

Individuals involved with Jersey charities are also invited to join the Jersey International Development Network, as well as participate in training and workshop opportunities that are available from time to time.

