The Opportunity

Jersey Overseas Aid (JOA) and Accounting for International Development (AfID) are working in partnership in 2025 to offer two Jersey-based accountants or auditors a unique opportunity to use their financial expertise in making an incredible difference to an overseas non-profit. Or facilitate the online financial and accounting assistance to non-profits through AfID's remote volunteering programme.

The volunteer assignments will be facilitated and managed by AfID, a UK-based social enterprise with 14 years of specialist experience in organising placements to develop the skills, confidence and potential of local finance staff and organisations, to have the financial management capacity they need to deliver more sustainable programmes and maintain good relations with their donors.

In-country volunteering

The two successful applicants will individually spend 2-8 weeks in either Africa or Asia, developing the financial management capacity of one of AfID's inspiring non-profit partners. Costs (placement fee, travel, living expenses, vaccinations etc) will be covered by JOA. Please see the FAQs below for more information.

To date, AfID have arranged overseas assignments for more than 1,600 accountants, who have supported over 500 different partner organisations in excess of 50 different countries. Their diverse group of community-led partners include street child centres, conservation projects, microloan and enterprise initiatives, gender and disability rights groups, community health clinics and schools.

As well as funding the placement, JOA will help the successful applicants to prepare for the challenges and complexities they are likely to encounter when volunteering through their well-established training and preparation materials, guidance and activities.

Remote volunteering

Volunteers working remotely will support non-profits which require less continuous, hands-on training and assistance. However, the nature of the work will be fairly consistent with that of the incountry volunteering, providing relevant support to improve their financial management capacity.

Application Guidelines – In-country and remote volunteering

Due to the nature of AfID placements where coaching / mentoring is involved, we cannot consider bookkeepers or those at Finance Officer / Assistant levels; rather those that have a broad exposure to all aspects of accounting and financial management.

Eligibility

- Applicants must be over 18 years old.
- Applicants must be resident in Jersey and deemed 'Entitled' (10 years residency) or 'Entitled to Work' (5 years residency).
- For in-country volunteering:
 - A confident traveler, generally in good health.
 - Fully-vaccinated against COVID-19.
 - At least 2 weeks confirmed availability, or certainty to obtain, for volunteering overseas during 2024.

Criteria

You will need to meet at least one of the below criteria in order to apply. It is not essential to be formally qualified.

- Accounting qualification (e.g. ACA, ACCA, CIMA) with more than 2 years of postqualification experience.
- Part-qualified or AAT Accounting Technician with more than 5 years of accounting experience.
- More than 8 years of all-round accounting and finance experience (for those without any formal accounting qualification).

You will also need excellent communication skills with fluency in written and spoken English, bags of initiative, resourcefulness, honesty, patience and of course compassion.

Selection

- Applicants for in-country volunteering must apply using the online form.
- Applicants for remote volunteering can apply by contacting us at <u>enquiries@joa.je</u>
- Two written references will be required, one professional reference from a current or recent employer and one character reference (not from a family member).
- An open-source social media screening will be conducted on all applicants.

Potential placements (examples only) - In-country

Based on each individual's availability, AfID will provide the two successful applicants with two assignment options to choose from, tailored to their demonstrable skills and experience. Below are brief details of three potential placements, to give an insight into what the AfID assignment could look like:

Kenya, 1-3 months

NGO empowering women and girls.

Our partner is working towards the recognition and empowerment of community members, with specific focus towards girls' education and women through various development initiatives.

The volunteer's role will be to review and assess financial procedures including monthly financial reporting, budgeting, variance analysis, expenditure and program cost forecasting and make recommendations for improvements, and to conduct a financial capacity assessment of the Board, Finance Committee and staff.

Zambia, 2-4 weeks

Charity providing opportunities through education and sport

Our partner uses the love of football to reach over 2,200 children through their community projects, including 120 who receive daily support through their football academy.

The volunteer's role will be to review their use of QuickBooks, coach them in undertaking bank reconciliations, support them in consolidating the accounts of their three entities, and coach Project Officers in understanding the importance of proper record keeping, project budgeting and reporting.

Philippines, 4-6 weeks

Sports based youth focused NGO

Our partner uses sport as a tool to provide pathways for marginalised youth to break from cycle of intergenerational poverty and dependence.

The volunteer's role will be to introduce new donor-specific and project-specific accounting to ensure that they are able to report how much money is spent on different projects and from which donors.